PALO VERDE COMMUNITY COLLEGE DISTRICT
SPECIAL MEETING/STUDY SESSION
BOARD OF TRUSTEES
Tuesday, October 27, 2015
4:30 p.m.
One College Drive, Blythe, CA – CL 101
(ITV held in Assembly Space CL 101 Palo Verde College, One College Dr., Blythe, CA)

Meeting 15-17

MINUTES

I. OPENING OF MEETING

1. Call to Order
   The Regular Meeting of the Board of Trustees was called to order by Dr. Thomas, President of the Board, at 4:33 p.m.

2. Flag Salute
   The Salute to the American Flag was led by Ms. Quist, Student Trustee.

3. Roll Call

Trustees Present:	George Thomas, President
	Ned Hyduke II, Vice President
	Ermila Rodriguez, Clerk
	Ed Gonzales, Trustee
	Jerry Lewis, Trustee
	Suzanne Woods, Trustee
	Grace Quist, Student Trustee
Administrators Present:	Donald G. Wallace, Superintendent/President
Absent:	Ted Arneson, Trustee
	Sean Hancock, Vice President of Instruction and Student Services
	Russi Egan, Chief Business Officer
Recorder:	Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

4. Approval of the Agenda for this meeting.

   It was moved by Mr. Gonzales, seconded by Mr. Hyduke, and unanimously carried, that the Agenda be approved.

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(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

1

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

None.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

None.

IV. PRESENTATION

1. BoardDocs Presentation
   Presenter: Michael Hanahan, BoardDocs Chief Marketing Officer

   Mr. Michael Hanahan provided a web presentation and demonstration on BoardDocs, a cloud based paperless agenda software solution that allows organizations to significantly improve the way meetings are created and managed. The demonstration provided a brief overview of how to use BoardDocs in a Board meeting setting in the role of a Trustee and as an administrator. Mr. Hanahan showed how to view the agenda, open support documents, take notes with the annotation feature, board policy management, search and security features. BoardDocs is not limited to Board meetings, but may also be used for other committee meetings within the college. The program may be accessed by any type of device that has the ability to connect to the internet, but the most popular is a surface type computer tablet. The cost for the software is $9,000 per year plus a one- time fee of $1,000 for initial training.

   Discussion occurred and Mr. Hanahan answered questions from the Governing Board, and thanked them for their time.

V. STUDY SESSION

1. Board of Trustees Goals *(shown loose in Board folders)*

   Dr. Wallace explained that the Board of Trustees Performance Goals were originally derived from suggestions by CCLC. These goals can be somewhat the same from year to year as the job duties of the Board is pretty consistent. Dr. Wallace made a few changes, as shown on the document in red. Discussion occurred and the Trustees made no other changes. The final version of the Board of Trustee 2015-2016 Performance Goals will be approved at the November 10, 2015 Board Meeting.

   Dr. Thomas stated that if the Trustees would like any adjustments made to the 2015-2016 Goals to notify Ms. Mullion and she will make the changes.

2

VI.   ACTION ITEM

Resolution 15-17 B-57 – AUTHORIZATION OF OFFICIAL VOTING MEMBER/DESIGNEE TO THE PALO VERDE ADULT EDUCATION CONSORTIUM

BE IT RESOLVED that Palo Verde Community College District Board of Trustees authorizes Superintendent/President designee, Dr. Sean C. Hancock, Vice President of Instruction and Student Services, to act as the Official Voting Member/Designee to the Palo Verde Adult Education Consortium; shown as Reference B-57.

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 15-17 B-57 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	Yes	Hyduke	Yes	Thomas	Yes
Arneson	Absent	Lewis	Yes	Woods	Yes
Gonzales	Yes	Rodriguez	Yes		

Motion carried; Aye 6   No 0   Abstain 0   Absent 1

VII.   HEARING OF CITIZENS (NON-AGENDA ITEMS)
Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

None.

VIII.   CLOSED SESSION
The Board of Trustees and Dr. Wallace, Superintendent/President, adjourned to Closed Session at 5:37 p.m. to discuss the following:

1. Public Employee Performance/Evaluation pursuant to Gov. Code 54957
   Title: Superintendent/President

2. Conference with Labor Negotiators pursuant to Gov. Code 54957.6
   Agency Representative: Dr. Don Wallace, Superintendent/President
   Employee Organization: CSEA Chapter 180

3. Conference with Legal Counsel pursuant to Gov Code 54956.9(d)(1) – Existing Litigation; Case #34-2-14-80001969-CU-WM-GDS

IX.   RETURN TO OPEN SESSION *(Any action from Closed Session will be announced at this time)*
The Board of Trustees and Dr. Wallace, Superintendent/President, reconvened to Open Session at 6:40 p.m. and announced the follow action had taken place:

In Closed Session, the Board of Trustees voted to approve an MOU with CSEA regarding the effects of layoff of employees #166964 and #230912. The vote was recorded as follows:

Gonzales	Yes	Lewis	Yes	Woods	Yes
Arneson	Absent	Rodriguez	Yes		
Hyduke	Yes	Thomas	Yes		

Motion carried; Aye 6   No 0   Abstain 0   Absent 1

X.   ADJOURN
    The meeting was adjourned at 6:40 p.m.

**Minutes approved at the November 10, 2015
Regular Board Meeting.**

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Donald G. Wallace, Secretary of the Board