

**BOARD FINANCE AND AUDIT COMMITTEE
MEETING AGENDA
November 13, 2012
1:00 – 3:00 P.M.
CS 123**

It is the intention of Palo Verde Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, Palo Verde Community College District will attempt to accommodate you in every reasonable manner. Please contact Carrie Mullion at (760)921-5440, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1. Call to Order
2. Roll Call

Ted Arneson – Board of Trustee Member	Richard Soto – CSEA President	
Jerry Lewis – Board of Trustee Member	Derek Copple – CTA President	
Denise Whittaker – Interim Superintendent/President	Russi Egan – CBO	
Sheri Jones – Interim V.P. of Instructional and Student Services	Imelda Gonzalez – ASG Representative	
Biju Raman – Academic Senate President	Carrie Mullion - Recorder	

3. Opportunity for Public Comment
<i>At this time, members of the public have the opportunity to address the Committee on any item contained within this notice. Persons wishing to make comments are allowed five minutes per item. Please note that the Committee cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Committee that are not on the agenda may, at the Committee's discretion, be referred to staff or placed on the next agenda for Committee consideration. The Committee requests that the public speak on matters which are on this agenda at the time that the item is considered by the Committee.</i>

4. Minutes – October 16, 2012

AGENDA ITEMS

5. Review of Magis study regarding COP's – Whittaker/Egan/Brahmbhatt

6. Nov. 20th Accreditation Site Visit and Possible Questions/Preparation
--

<p>7. Review of Board Policies applicable to Finance Status of Items Reviewed at October 16, 2012 Meeting: Whittaker/Egan</p> <ul style="list-style-type: none"> - BP 2200 Board Duties and Responsibilities - BP 2220 Committees of the Board - BP 2510 Collegial Consultation - AP 2510 Collegial Consultation - BP 6200 Budget Preparation - AP 6200 Budget Preparation - BP 6250 Budget Management - AP 6250 Budget Management - BP 6300 Fiscal Management

- AP 6300 Fiscal Management
- AP 6300.1 Reserves and Other Funds

Additional Board Policies and Administrative Procedures to be Reviewed & Updated:

- AP 6310 Accounting
- AP 6315 Warrants
- AP 6325 Payroll
- BP 6320 Investments
- AP 6320 Investments
- BP 6330 Purchasing
- AP 6330-0 Purchasing
- AP 6330.1 Purchase Orders and Requests
- BP 6335 Use of District Credit Cards
- AP 6335 Use of District Credit Cards
- BP 6340 Contracts
- AP 6340 Bids and Contracts
- AP 6350 Contracts – Construction
- AP 6360 Contracts- Elec. Sys & Materials
- AP 6365 Contracts – Accessibility of IT
- AP 6370 Contracts – Personal Service
- AP 6380 Contracts – Vendors
- BP 6400 Audits
- AP 6400 Audits

8. Other Agenda Items for Future Meetings

9. Adjourn