November 26, 2013

Dr. Don Wallace & Board of Trustees
Palo Verde College
One College Drive
Blythe, CA 92225

Dear Dr. Wallace & Board of Trustees:

I respectfully request a "Long-Term Leave of Absence", from my classified position, effective December 14, 2013 possibly to December 13, 2014, as outlined in the agreement between Palo Verde College District Board of Trustees and California School Employees Association Chapter 180, Article 8: Paid and Unpaid Leaves; Section 12: Long-Term leaves; A-D. This request is for a maximum 12 month leave with the ability to return to a Technician II position with a 30 day notice.

The previous MOU from which I have been working as the Interim Full-Time ESL Instructor will expire on December 13, 2013.

I am requesting this long term leave of absence to accept the District's offer to work as an Interim Full-Time ESL instructor for the Spring 2014 and possibly the Summer 2014 semesters.

Respectfully,

Maria Elena Gamez