PALO VERDE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA ITEM REQUEST

Meeting Date: 12/8/15

☒	Consent
☐	Action
☐	Information

AREA: Personnel

RESOLUTION TITLE: OFFICE OF INSTRUCTION SERVICES TECHNICAL ASSISTANCE EXTRA DUTY ASSIGNMENT (FRID)

BACKGROUND:

Sarah has the knowledge and experience to provide necessary support in researching and planning related to the collection of data for program review and SLOs. Sarah has taken on the bulk of the work for the SLO and Program Review Committees with regard to looking into processes and procedures, and developing the necessary forms to best capture the work being performed at PVC as required for accreditation.

FISCAL IMPLICATIONS:

Approximately $250.00 per week as needed.

RECOMMENDATION:

OFFICE OF INSTRUCTION SERVICES TECHNICAL ASSISTANCE EXTRA DUTY ASSIGNMENT (FRID)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the extra duty assignment for Sarah Frid for extra duties for research and planning related to the capture and reporting of data for college processes and procedures per CTA contract provisions, at her per diem hourly rate for no more than 5 hours per week, as needed, effective November 1, 2015 through February 29, 2016, to be paid monthly per time sheet.

Administrator Initiating Item:	College Council/Full Admin Review Date:
Dr. Sean Hancock	