PALO VERDE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA ITEM REQUEST

Meeting Date:

☐	Consent
☒	Action
☐	Information

AREA: Fiscal

RESOLUTION TITLE: PITNEY BOWES- NEW POSTAGE MACHINE

BACKGROUND:

The district uses a postage machine for all USPS outgoing mail. The current postage machine lease expires in September 2015. This lease will provide newer equipment to keep in compliance with the USPS.

FISCAL IMPLICATIONS:

The total cost of the machine is $16,312.68 over 60 months, billed quarterly at $815.64 per quarter.

RECOMMENDATION:

It is recommended to approve the contract for 60 month lease.

Administrator Initiating Item: Russi Egan/ss	**College Council/Full Admin Review Date:**

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PITNEY BOWES LEASE AGREEMENT

Agreement Number

Your Business Information

PALO VERDE COMMUNITY COLLEGE DIST

Full Legal Name of Lessee	DBA Name of Lessee	Tax ID # (FEIN/TIN)	
1 COLLEGE DR	BLYTHE	CA	92225-9561
Billing Address: Street	City	State	Zip+4
		68493072208	
Billing Contact Name	Billing Contact Phone #	Billing CAN #	
1 COLLEGE DR	BLYTHE	CA	92225-9561
Installation Address *(If different from billing address)* : Street	City	State	Zip+4
		68493072208	
Installation Contact Name	Installation Contact Phone #	Installation CAN #	
Invoice Attention To	Lessee PO #		

Your Business Needs

Qty	Business Solution Description
	Mail Stream Solution - 1
1	Connect+ 1000 Series
1	Connect+ Series Meter w/PP (NTF)
1	130 LPM Feature
1	10 lb Interfaced Weighing
1	Connect+ Analytics (Max 100 Accounts)
1	10 in. Display – Standard Apps Center
1	Connect+ Mono Printer
1	Connect+ Drop Stacker
1	pbSmartPostage Free
	Additional Items on following page

Check additional items to be included in client's payment

[X] **Service Level Agreement**
Standard - Provides maintenance and support for equipment

[ ] **Software Maintenance (additional terms apply)** - *Provides revision updates & technical assistance*

[X] **Meter Rental**
( ) **Value Based Services (not including USPS fees which will be charged separately)**

[X] **Purchase Power®** - *A line of credit providing a convenient way to mail now and pay later. Consolidate meter postage, permit postage and supplies under one account — see terms & conditions*

[ ] **Equipment Replacement Program** – *Protection in case of loss or damage to leased equipment*
( )Yes I want to enroll in the **ValueMAX®** equipment replacement program
(x) **No Enrollment** (I will provide proof of insurance within the next 30 days as noted in Section L9)

If green products are identified on your Order, the equipment covered by this Agreement includes remanufactured products that have gone through our factory certification testing process.

Your Payment Plan

Initial Term : 60 **months**

Number Of Months		Monthly Amount	Billed Quarterly At*
First	60	$270	$810

( ) Required advance check of $( ) received
( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

**Does not include any applicable sales, use, or property taxes which will be billed separately; payment plans begin after any applicable Interim Usage Period.*

Your Signature Below

By signing below, you agree to be bound by all the terms of this Agreement, including those located in the Pitney Bowes Terms (Version 5/15), which are available at www.pb.com/termsconditions and are incorporated by reference. **You acknowledge that you may not cancel the Lease (as defined in Section G1 of the Pitney Bowes Terms) for any reason and that all payment obligations are unconditional.** The Lease will be binding on us after we have completed our credit and documentation approval process and have signed below. The Lease requires you either to provide proof of insurance or participate in the ValueMAX equipment replacement program (*see* Section L9 of the Pitney Bowes Terms) for an additional fee.

Lessee Signature	Pitney Bowes Signature
Print Name	Print Name
Title	Title
Date	Date
Email Address	

Sales Information

Caroline Phillips	001
Account Rep Name	District Office

See Pitney Bowes Terms for additional terms and conditions

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Your Business Needs

1	IntelliLink Subscription
1	15lb Scale Platform/Stand
1	100ft LAN Cable

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