Palo Verde College

PALO VERDE COMMUNITY COLLEGE DISTRICT

TENTATIVE BUDGET

FISCAL YEAR

2012-2013

Prepared June 15, 2012

Palo Verde College

Tentative Budget

2012 - 2013

Approval of the tentative budget for the fiscal year 2012-13 provides authorization for the Business Office to open the new fiscal year. While working on the tentative budget, three items were kept in mind. We worked to create a balanced budget, meet the 50% law, and achieve the mandated 5% reserve.

We have strived to not only balance the budget, but also plan for an anticipated mid-year cut should the governor's tax initiative fail. Even while trying to plan for the possible cut, the numbers have change as late as Friday, June 15, 2012 when it changed from a possible 6.2% cut to 7.5% cut if it fails. This will be applied to the district in the form of a workload adjustment. A workload adjustment is the action of permanently reducing the maximum number of FTEs the district will be compensated for. This is a moving target that will continue to be watched.

The district faces a further challenge in the form of Redevelopment Agencies (RDAs). The current news from the state is that backfill language has been created to hold the community colleges harmless from further cuts due to the possibility of the state taking the estimated funds due from the RDAs. Careful attention to the trailer bills needs to remain as they haven't been signed into law yet.

The last concern known to the district at this time is the possibility of a deficit factor being applied mid-year. A deficit factor is a one-time cut to the amount of apportionment received by the district. As colleges state-wide turn in lower than expected property tax revenues and enrollment fees, it affects the distribution of the community college budget. While there are no state anticipated numbers yet, the college should consider a possible 3% reduction in February. During the 2011-12 fiscal year, the district received a 4.2% deficit factor. With the increase of enrollment fees once again, it will more than likely affect the systems budget. We have also received notification from the county that we should expect a 15% decrease in property taxes. If we are expected to receive a reduction, then others in the state will most likely expect similar shortfalls.

The work accomplished to date could not have been achieved without the commitment and diligence by the members of this combined committee and those who attended and provided input. Your time, commitment and suggestions are greatly appreciated. It is going to be crucial to have as many people attending and participating in the college budget meetings to ensure that the best ideas and plans can be created to handle all of these potential problems that we as a district may face in the next year.

Respectfully submitted,

Russi Egan
Fiscal Services Manager
June 15, 2012

Palo Verde Community College District
General Funds, Unrestricted
2012-13 Tentative Budget

FUND 11

Beginning Balance (As of 6/15/12)		$	**508,000**
(Includes 5% board reserve)			
State Revenue			
State Apportionment	$10,106,664		
Lottery - Unrestricted	$200,000		
CalGants	$75,000		
Financial Aid Admin Fees	$10,000		
Part-Time Faculty Allocation	38,310		
Total State Revenue	$10,429,974		
Local Revenue:			
Property Taxes	992,000		
Interest	10,000		
Other/Student Fees (County Reports)	185,000		
Redevelopment Funds	30,000		
Court Restitution	6,000		
Miscellaneous Fees	1,500		
Total Local Revenue	1,224,500		
Total Projected Income		$	11,654,474
Total Projected Expenses		$	11,997,192
Change in Fund Balance		$	(342,718)
Projected Ending Balance		$	165,282
Contingency			1.38%
**Ending balance should be 5% of expenses*		*$*	*596,110*

Palo Verde Community College District
General Funds, Unrestricted
2012-13 Tentative Budget

Fund 11

		2012-13 Tentative Budget
1000	Certificated Salaries:	
	Administration	387,272
	Certificated	3,198,467
	Board	11,520
Total Certificated Salaries		**$ 3,597,259**
2000	Classified Salaries:	
	Classified F/T	924,582
	Classified P/T	73,364
	Classified Management/Confidential	770,496
Total Classified Salaries		**$ 1,768,442**
3000	Benefits:	
	H&W Benefits	
	Instructional	451,608
	Non-Instructional	483,548
	Retirement & Taxes	
	Instructional	381,576
	Non-Instructional	424,600
	SERP	751,366
Total Benefits		**$ 2,492,698**
4000	**Supplies and Materials:**	**159,000**
5000	Operating Expenses and Services:	
	Operating Expenses	962,611
	Utilities	596,442
	Instructional Service Agreements/proctors	1,050,740
	Legal	300,000
Total Operating Expenses and Services		**$ 2,909,793**

Palo Verde Community College District
General Funds, Unrestricted
2012-13 Tentative Budget

6000	Capital Outlay:	140,000
	COP Payment	855,000
7000	Other Student Outgo:	75,000
Total Expenditures		11,997,192

Palo Verde Community College District
General Funds, Restricted
2012-13 Tentative Budget

Objects	Financial Aid 2012-13 Budget	EOPS 2012-13 Budget	CARE 2012-13 Budget	DSPS 2012-13 Budget	CAW 2012-13 Budget	Matriculation-Credit 2012-13 Budget
Income	**$ 118,423**	**$ 248,749**	**$ 36,464**	**$ 126,269**	**$ 112,825**	**$ 150,862**
1000	-	35,909	-	20,533	-	49,837
2000	83,248	77,477	10,610	48,912	17,440	25,362
3000	29,796	24,235	3,027	31,969	8,257	17,061
4000	-	-	-			
5000	-	-	-		-	-
6000	-	-	-	-	-	-
7000	-	-	-	-	-	
Total Expenses	113,044	137,621	13,637	101,414	25,697	92,260
Change in Fund Balance	$5,379	$111,128	$22,827	$24,855	$87,128	$58,602

Palo Verde Community College District
General Funds, Restricted
2012-13 Tentative Budget

Matriculation-Non Credit 2012-13 Budget	Equal Employment Opportunity 2012-13 Budget	TANF 2012-13 Budget	FSEOG 2012-13 Budget	Federal Work Study 2012-13 Budget	Pell 2012-13 Budget	TRIO 2012-13 Budget
$ -	$ 3,725	$ 24,542	$ -	$ -	$ -	$ 219,997
-	-	-	-	-	-	68,743
-	210	-	-	-	-	22,488
-	3,515	-	-	-	-	32,489
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	3,725	-	-	-	-	123,720
$0	$0	$24,542	$0	$0	$0	$96,277

Palo Verde Community College District
General Funds, Restricted
2012-13 Tentative Budget

Basic Skills 2012-13 Budget	Title III 2012-13 Budget	Career Tech 2012-13 Budget	Perkins 2012-13 Budget	Lottery 2012-13 Budget	
$ 90,000	$ 399,985	$ 38,000	$ 127,182	$ 41,193	$ 1,738,216
4,309	171,600		66,758	-	$ 417,689
2,172	148,216			-	$ 436,135
1,340	46,972		33,254	-	$ 231,915
	-			-	$ -
	-				$ -
-	-			-	$ -
	-	-	-	-	$ -
7,821	366,788	-	100,012	-	$ 1,085,739
$82,179	$33,197	$38,000	$27,170	$41,193	$ 652,477

Palo Verde Community College District
Child Development Center
2012-13 Tentative Budget

Projections

Fund 33

	2012-13 Tentative Budget
Revenue	
Federal	$32,795
State	323,915
Local	13,500
Total Revenue	**$370,210**
Total Available Funds	**$370,210**
Expenditures	
Certificated Salary	$23,742
Classified Salaries	192,577
Employee Benefits	78,443
Supplies and Materials	42,550
Operating Expenses and Services	24,500
Capital Outlay	8,398
Total Expenditures	**$370,210**

Palo Verde Community College District
Capital Projects
2012-13 Tentative Budget

Projections

Fund 41

	2012-13 Tentative Budget
LAIF Account	
Beginning Balance (Estimated)	13,083,012
Interest	45,000
Expenses	(855,000)
Ending Balance	12,273,012
Needles Equipment Revenue	
State	$ 1,046,317
Needles Equipment Expenditures	
State	$ 1,046,317

Palo Verde Community College District
Bookstore Fund
2012-13 Tentative Budget

Projections

Fund 51

		2012-13 Tentative Budget
Beginning Balance		$383,656
Revenue		
Local Sales	$0	
Total Revenue	$0	
Expenditures		
Classified Salaries*		
Employee Benefits		
Supplies/Shipping		
Other Operating Expenses		
Total Expenditures	$0	
Change in Fund Balance		**$0**
Ending Balance		**$383,656**

Palo Verde Community College District
Insurance Fund
2012-13 Tentative Budget

Projections

Fund 61

	2012-13 Tentative Budget
Beginning Balance	$321,646
Revenues:	
Interest	3,000
Total Available Funds	**$324,646**
Expenditures	
Per Board Resolution	
Management/Confidential 4% Transfer	33,120
Ending Balance	**$291,526**

Palo Verde Community College District
Student Financial Aid Fund
2012-13 Tentative Budget

Projections

Fund 74

	2012-13 Tentative Budget
Revenue	
Federal	$2,717,986
State	12,014
District	
Total Revenue	**$2,730,000**
Total Available Funds	**$2,730,000**
Student Outgo	**$2,730,000**

Palo Verde Community College District
Summary
2012-13 Tentative Budget

Funds	11 General Fund Unrestricted	12 General Fund Restricted	33 Child Development	41 Capital Projects	51 Bookstore	61 Benefits Fund	74 Financial Aid	Grand Total
Beginning Balance	$ 508,000	$ -	$ -	$ 13,083,012	$ 383,656	$ 321,646	$ -	$ 14,296,314
Revenues								
Federal	-	565,167	32,795				2,717,986	3,315,948
State	10,429,974	1,173,049	323,915	1,046,317			12,014	12,985,269
Local/Interest	1,224,500	-	13,500	45,000		3,000		1,286,000
Total Revenues	**11,654,474**	**1,738,216**	**370,210**	**1,091,317**	**-**	**3,000**	**2,730,000**	**17,587,217**
Expenditures								
1000 Certificated Salaries	3,597,259	417,689	23,742					4,038,690
2000 Classified Salaries	1,768,442	436,135	192,577					2,397,154
3000 Employees Benefits	2,492,698	231,915	78,443			33,120		2,836,176
4000 Supplies	159,000	-	42,550					201,550
5000 Contract Services	2,909,793	-	24,500	855,000				3,789,293
6000 Capital Outlay	995,000	-	8,398	1,046,317				2,049,715
Total expenditures	**11,922,192**	**1,085,739**	**370,210**	**1,901,317**	**-**	**33,120**	**-**	**15,312,578**
Student Outgo	75,000	-					2,730,000	2,805,000
Other Outgo								-
Contingency								-
Total Other	**75,000**	**-**	**-**	**-**	**-**	**-**	**2,730,000**	**2,805,000**
Change in Fund Balance	**(342,718)**	**652,477**	**-**	**(810,000)**	**-**	**(30,120)**	**-**	**(530,361)**
Ending Balance	**165,282**	**652,477**	**-**	**12,273,012**	**383,656**	**291,526**	**-**	**13,765,953**

Palo Verde Community College District
Incentive Plan Savings
2012-13 Tentative Budget

Resignation Incentives:

Position	Salary	Benefits	2012-13 Savings	2013-14 Savings
Admin Services Technician	47,928	15,734	31,831	63,662
VP Student Services	147,087	18,128	82,608	165,215
Counselor	64,799	12,522	38,661	77,321
Maintenance	34,920	15,734	25,327	50,654
Exec Secretary, Admin Services	51,828	15,734	33,781	67,562
Instructional Secretary	39,432	14,534	26,983	53,966
Totals	**385,994**	**92,386**	**239,190**	**478,380**

Reduced Workloads

Classified Mgmt/Confidential	Salary	Benefits	2012-13 Savings	2013-14 Savings
Asst Director, IT	90,060	18,312	31,671	63,342

Certificated	Salary	Exempted CTLCs	2012-13 Savings	2013-14 Savings
Nursing Coordinator	84,862	3,600	2,549.50	12,299
PE Coordinator	65,847	3,600	(260.00)	6,680
Librarian	83,482	3,600	634.50	8,469
Totals	**90,060**	**18,312**	**31,671**	**63,342**

Insurance Opt-Out

Position	Benefits	2012-13 Savings
Counselor	16,000	10,000
Asst Director, IT	18,128	15,128
Fiscal Services Manager	17,525	11,525
Network Technician	16,504	10,504
Instructor	16,000	10,000
Board Member	18,312	12,312
Board Member	18,312	12,312
Board Member	18,312	12,312
Board Member	18,312	12,312
Board Member	18,312	12,312
Asst Registrar	18,312	12,312
Exec Secretary, Admin Services	15,734	9,734
Dist Ed Coordinator	18,312	12,312
Retiree	15,000	9,000
Totals	**243,075**	**162,075**

Palo Verde Community College District
50% Law Calculation
2012-13 Tentative Budget

50% Law

	Numerator	Denominator	Excludable	Total	
1000 Certificated Salaries	2,867,563	729,696	55,400	3,597,259	
2000 Classified Salaries	146,055	1,622,386	-	1,768,442	
3000 Benefits	451,608	483,548	4,800	935,156	
Other (Retirement/Taxes)	381,576	424,600	7,532	806,176	
SERP Payments	-	-	444,152	444,152	
SERP Benefits	-	-	307,213	307,213	
4000 Supplies	-	159,000		159,000	
5000 Other Operating Expenses	-	558,186	404,425	962,611	Leases & TRANs
Utilities		376,442	220,000	596,442	Lottery
ISAs & Proctors	1,050,740			1,050,740	
Legal		300,000		300,000	
6000 Capital Outlay			140,000	140,000	
COP Payment			855,000	855,000	
7000 Other Student outgo			75,000	75,000	
	4,897,542	4,653,859	2,513,522	11,997,191	

Total for purpose of 50% law	9,551,401
Required Amount to be Spent	4,775,700
Current Percentage for 50% law	51.28%
Difference Between requirement and amount budgeted	(121,841.48)
Required Amount for 2010-11 Exemption Request Denied	23,176