SERVICE ORDER

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TO: GUARDSMARK, GP
34100 Gateway Dr, #200

Palm Desert, California
(Branch address)

ORDER DATE: June 11, 2013

YOU ARE HEREBY REQUESTED TO FURNISH UNIFORMED SECURITY OFFICERS, WHICH SERVICES CLIENT REGARDS AS CRITICAL TO ITS BUSINESS AND OPERATIONS, ON THE FOLLOWING TERMS AND CONDITIONS:

Date of Commencement of Services: July 14, 2013
Name of Client: Palo Verde Community College District
Location at which Services to be Provided: One College Drive, Blythe CA 92225
Services Requested and Fees (plus all applicable federal, state or local taxes) to be Paid by Client:

Classification	Number of Hours Per Week Requested	Regular Hourly Rates	Classification	Number of Hours Per Week Requested	Regular Hourly Rates
Security Officer	168	$ 17.80			$
Supervisor		$			$
Senior Supervisor		$			$
Facility Account Supervisor		$			$
Asst. Protection Services Manager		$			$
Protection Services Manager		$			$
Total Initial Weekly Hours	48		Total Initial Weekly Hours		

Holiday and Overtime Rates: (1) Client will pay GUARDSMARK holiday rates of one and one-half (1.5) times the above rates per hour on each of the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

(2) Client will pay GUARDSMARK overtime rates equal to one and one-half (1.5) times the above rates for any overtime, supervision and training time hours requested or required by Client, arising from abnormally severe weather conditions, natural disasters or acts of God, or resulting from the special needs of Client's operation.

If GUARDSMARK is given less than 30 days in which to commence services to Client (measured from the date of receipt of this Agreement by GUARDSMARK at its executive offices in Memphis, Tennessee, duly executed by Client), Client will pay GUARDSMARK at the above overtime rates for all hours worked for the number of days less than 30 which GUARDSMARK is given.

The above hourly rates (i) include the cost of providing healthcare benefits to GUARDSMARK Personnel and, where applicable, the cost of providing vaccinations and skin tests for GUARDSMARK Personnel with risk of exposure to bloodborne pathogens and tuberculosis, and (ii) are subject to change from time to time as a result of increases in GUARDSMARK's costs of providing these items to GUARDSMARK Personnel working at Client's facilities.

Expenses Payable by Client (if applicable): N/A

$ per
$ per

Other Provisions: All Overtime must be approved by client, Holiday rates included in regular bill rate. Initial Hours per week are at 48
Mail Bills for Services to: One College Drive, Blythe CA 92225
ATTN: Russi Egan, Chief Business Officer

THIS SERVICE ORDER IS EXPRESSLY LIMITED TO THE TERMS AND CONDITIONS APPEARING ON THE FACE AND ON THE REVERSE SIDE HEREOF.

AGREED:

(Name of Client)

BY:
(Signature of Authorized Representative)

(Typed Name and Title)

THANK YOU,

GUARDSMARK, GP
BY: GUARDSMARK, LLC, its managing partner

BY:
(Signature of Authorized Representative)

C. Lee Weigel, MIC/MBD
(Typed Name and Title)

Please sign here to show receipt of this Service Order:

Name Date

Carrie Mullion

Subject: FW: Proposed Service Order
Attachments: Palo Verde Community Callege Agreement.doc; 2-4.C-B revised 03-06-07.doc

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From: Lee Weigel [mailto:WeigelLee@guardsmark.com]
Sent: Wednesday, June 12, 2013 1:27 PM
To: Russi Egan
Cc: Stephanie Slagan
Subject: Proposed Service Order

Good Afternoon Russi,

Thank you for considering Guardsmark. It was a pleasure meeting with you yesterday. The proposed Service Order pages 1 and 2 are attached, please review.

As the nation's fifth largest security firm in a field of more than 13,000 companies, Guardsmark employs over 17,000 security professionals in 149 local branch offices throughout the United States, Canada, Puerto Rico, the United Kingdom, France, and Singapore.

In July 2009 Guardsmark achieved the highest ISO registration, which is the new state-of-the-art ISO 9001:2008 standard for service, design, and selection. In February 2000, we became the first security company in North America to achieve ISO 9001 registration for its U.S.A. home office. The independent audit process ensures we do what we say. These extraordinary accomplishments serve as further affirmation of Guardsmark's long-standing commitment to quality.

The fundamentals of selecting the best people, training them well, and supervising them proactively are what Guardsmark does best. We believe the closer you look at us the more you see how our philosophy matches what you want for your property.

Selection

Demanding selection requirements with an emphasis on education, personal integrity and career professionalism mean that only 1 in 50 applicants is selected to become part of the Guardsmark organization. Applicants must complete a 40-page employment application. Upon selection, stringent psychological testing, rigorous training and continuous education and supervision assure quality performance.

Guardsmark utilizes a 567-question psychological test, the Minnesota Multiphasic Personality Inventory-2 (MMPI-2) to determine maximum efficiency of all employees in performing certain assignments. Polygraph testing is used with all Guardsmark security officers to verify and ensure each officer's background has been honestly represented and meets Guardsmark's standards, and to assure forthright, effective performance at the post. Drug testing ensures a drug-free society.

Meticulous selection and assignment of Guardsmark officers have enabled Guardsmark to lead the industry in safety. Guardsmark consistently maintains an extraordinarily low rate of on-the-job accidents and injuries and we have a 31-year average Experience Modification Factor (EMF) of only .58, which is considered exceptional in all industries.

Training

At Guardsmark, learning and development is not a one-time event. It begins with both intensive initial classroom and specialized work environment learning and development sessions and continues throughout the officer's tenure with Guardsmark. In addition, Guardsmark has an innovative Career Path Program which pays for college credit in approved programs. Guardsmark is committed to developing its officers to the fullest capacity consistent with their own career ambitions. In this way, we not only encourage long term growth for our officers, but we bring them up to speed quickly for their client assignment.

The Guardsmark training program hones the quality edge of every new security officer and all management personnel. After rigorous initial training, and throughout their entire career at Guardsmark, all security officers and management personnel engage in well-organized, continuous in-service training. On-the-job training assures that your individual site-specific requirements are met.

Supervision

Guardsmark maintains supervisory methods and procedures unsurpassed by any other security services organization. Our employees are supervised through a sophisticated reporting procedure. Supervision of individuals, operations and entire areas is done through the company's reporting chain of command and receives attention from all levels of Guardsmark management.

Once the Guardsmark edge of quality is established by our selection and training programs, it is maintained by vigilant, exhaustive supervision. A multi-tiered system of accountability ensures constant supervision of each security officer on every post.

The Guardsmark system of accountability assures corporate-wide performance and is reinforced and reviewed monthly at a compliance meeting. At the meeting, Guardsmark's President, Ira A. Lipman, along with compliance officers and regional managers, review and grade the operations of every branch to ensure that each one is complying with, and adhering to, the Guardsmark standards of excellence on a daily basis.

Leadership

Lee Weigel, General Manager
Lee Weigel is a former Chief of Police with 32 years of law enforcement experience. Lee has been with Guardsmark for seven years and has worked extensively with communities in the Palm Springs/Riverside County area. He is a former council member for the City of Palm Springs and former Mayor Pro Tem. Lee will have direct overall responsibility for management of the Palo Verde Community College account to ensure that Guardsmark is exceeding your expectations.

Sonia Pimentel, Relationship Manager
Sonia Pimentel has five years of security experience with Guardsmark. Sonia will be responsible for overseeing the daily operations of the Palo Verde Community College account, providing direct interaction between the Palm Springs branch office and your on-site Officer, and providing direction for your security force. Sonia will make unannounced inspections at the account to ensure compliance with the *Mission Partnership Statement*•, proper conduct and appearance, and security officers' overall knowledge of specific security procedures at Palo Verde Community College. She will meet regularly with your representatives to ensure customer satisfaction.

Dedicated Management
Guardsmark will provide a dedicated Manager for Palo Verde Community College. This individual will have demonstrated skills and experience in security and management. The Manager will continuously oversee and enhance each officer's execution of duties and responsibilities. The Manager will regularly evaluate the appearance and performance officers. The manager will conduct formal, unannounced inspections of all three shifts and keep your designated representative fully apprised on a regular basis of matters pertaining to the security operation. Other supervisory responsibilities will include:

- Managing the security force
- Handling day-to-day administrative functions
- Briefing your representative and participating in client meetings
- Serving as liaison with your staff
- Conducting learning and development sessions
- Scheduling

I look forward to speaking to you once you've had a chance to review this information. In the meantime, if you have any questions or need additional information, please don't hesitate to contact me.

Regards,

C. Lee Weigel

C. Lee Weigel
Manager-in-Charge
Manager Business Development
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