BOARD POLICIES:

2105 – Election of Student Members

2315 – Closed Sessions

2330 – Quorum and Voting

3200 - Accreditation

3560 – Alcoholic Beverages

PALO VERDE COMMUNITY COLLEGE DISTRICT
BOARD POLICY **2105**

Election of Student Members

Reference: Education Code Section 72023.5, 72103 Constitution and By-Laws of the Associated Students of Palo Verde College

The student member(s) shall be chosen by the students enrolled in the District as follows:

The student member shall be elected by all the students enrolled in the District in a general election held for that purpose. Normally an election will be held in the Spring semester so that the office is filled by June 1. The student member may be recalled by all the students of the student body in an election held for that purpose in accordance with administrative procedures established by the Superintendent/President.

The office shall become vacant if the student member becomes ineligible for the office, resigns, is recalled, or dies. If the seat of a student member becomes vacant during his or her term, the governing board may authorize the officers of student body associations established pursuant to Section 76060 to appoint a student to serve the remainder of the term.

See Administrative Procedure 2105

(Formerly a part of PVC Board Policy 7040 and 7070)

09/07/10 College Council Approval
09/28/10 Board First Read
10/26/10 Board Second Read and Approval
06/02/15 College Council Approval
06/09/15 Board First Read
06/23/15 Board Second Read and Approval

PALO VERDE COMMUNITY COLLEGE DISTRICT
BOARD POLICY **2315**

Closed Sessions

Reference: Government Code Sections 54956.8, 54956.9, 54957, 54957.6, 11125.4; Education Code Section 72122

Closed sessions of the Board shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code and California Education Code. Matters discussed in closed session may include:

- the appointment, employment, evaluation of performance, discipline or dismissal of a public employee;
- charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session.
- advice of counsel on pending litigation, as defined by law;
- consideration of tort liability claims as part of the district's membership in any joint powers agency formed for purposes of insurance pooling;
- real property transactions;
- threats to public security;
- review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
- discussion of student disciplinary action, with final action taken in public;
- conferring of honorary degrees;
- consideration of gifts from a donor who wishes to remain anonymous;
- to consider its response to a confidential final draft audit report from the Bureau of State Audits.

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

After any closed session, the Board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote or abstention of every member present.

All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board or by law.

If any person requests an opportunity to present complaints to the Board about a specific employee, such complaints shall first be presented to the Superintendent/President. Notice shall be given to the employee against whom the charges or complaints are directed. If the complaint is not resolved at the administrative level, the matter shall be scheduled for a closed session of the Board. The employee shall be given at least twenty-four (24) hours written notice of the

closed session, and shall be given the opportunity to request that the complaints be heard in an open meeting of the Board.

The advisory voting student Board member shall not attend closed sessions.

(Formerly a part of PVC Board Policy 7110)

01/14/06 Board First Read
01/24/06 Board Second Read and Approval
05/19/15 College Council Approval
06/09/15 Board First Read
06/23/15 Board Second Read and Approval

PALO VERDE COMMUNITY COLLEGE DISTRICT
BOARD POLICY **2330**

Quorum and Voting

Reference: Education Code Sections 72000(d)(3), 81310 et seq., 81365, 81511, 81432; Government Code Section 53094, 54950, et seq.
Code of Civil Procedure Section 1245.240;

A quorum of the Board shall consist of a simple majority of members.

The Board shall act by majority vote of all of the membership of the Board, except as noted below.

No action shall be taken by secret ballot. The Board will publicly report any action taken in open session and the vote or abstention of each individual member present.

The following actions require a two-thirds majority of all members of the Board:

- Resolution of intention to sell or lease real property (except where a unanimous vote is required);
- Resolution of intention to dedicate or convey an easement;
- Resolution of authorizing and directing the execution and delivery of a deed;
- Action to declare the District exempt from the approval requirements of a planning commission or other local land use body;
- Appropriation of funds from an undistributed reserve;
- Resolution to condemn real property.

The following actions require a unanimous vote of all members of the Board:

- Resolution authorizing a sale or lease of District real property to the state, any county, city, or to any other school or community college district;
- Resolution authorizing lease of District property under a lease for the production of gas.

See Administrative Procedure 2330

(Formerly a part of PVC Board Policy 7110)

01/14/06 Board First Read
01/24/06 Board Second Read and Approval
06/02/15 College Council Approval
06/09/15 Board First Read
06/23/15 Board Second Read and Approval

Accreditation

Reference: Accreditation Eligibility Requirement 21, Standard IV.B.1.i
Title 5 Section 51016

The Superintendent/President shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and of other District programs that seek special accreditation.

The Superintendent/President shall keep the Board informed of approved accrediting organizations and the status of accreditations.

The Superintendent/President shall ensure that the Board is involved in any accreditation process in which Board participation is required.

The Superintendent/President shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

See Administrative Procedure 3200

09/03/08 College Council Approval
09/23/08 Board First Read
10/28/08 Board Second Read and Approval
05/19/15 College Council Approval
06/02/15 Board First Read
06/23/15 Board Second Read and Approval

Alcoholic Beverages

Reference: Business and Professions Code Section 25608
34 Code of Federal Regulations Section 668.46(b)

The Superintendent/President is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fund-raising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with these procedures.

See Administrative Procedure 3560

09/03/08 College Council Approval
09/23/08 Board First Read
10/28/08 Board Second Read and Approval
06/02/15 College Council Approval
06/09/15 Board First Read
06/23/15 Board Second Read and Approval