PALO VERDE COLLEGE

Curriculum Pending Board of Trustees Approval

Approved by the Curriculum Committee on May 14, 2015
Board of Trustees Meeting June 09, 2015

NEW COURSES

BUS 210 – Business Ethics

- Approved for: Face-to-Face, Correspondence Education, & Distance Education
- Prerequisites: ENG 099 Eligibility
- Units: 3
- Course Description: Business ethics is a form of applied ethics or professional ethics that examines ethical principles and moral or ethical problems that arise in a business environment. The course examines theoretical and practical problems of moral conduct in the field of business. It applies to all aspects of business conduct and is relevant to the conduct of individuals and entire organizations. Business ethics is the behavior that a business adheres to in its daily dealings with the world.

REVISED COURSES – SUBSTANTIAL CHANGE

BIO 211 – Human Physiology

- Top Code Change – from Biology, General 0401.00 to Anatomy & Physiology 0410.00
- C-ID Designation Update – to bring Course Outline of Record into alignment with C-ID Guidelines.

UPDATED COURSES – NON-SUBSTANTIAL CHANGE

BIO 110 – Basics of Biology

- C-ID Designation Update – to bring Course Outline of Record into alignment with C-ID Guidelines.

BIO 210 – Human Anatomy

- C-ID Designation Update – to bring Course Outline of Record into alignment with C-ID Guidelines.

CHE 101 – Introduction to General Chemistry

- Correspondence and Distance Education modalities removed

ENG 081 – Basic Writing I

- Pre-requisite of ENG 080 removed and replaced with "Placement via the testing process" as ENG 080 will be placed on Inactive Status.

ENG 087 – Supplemental Instruction for Basic Writing I

- Pre-requisite of ENG 080 removed and replaced with "Placement via the testing process" as ENG 080 will be placed on Inactive Status.

ENG 095 – Writing Improvement I

- Pre-requisite of ENG 080 removed and replaced with "Placement via the testing process" as ENG 080 will be placed on Inactive Status.

GEO 103 – World Geography

- Student Learning Outcomes (SLO's) updated on Course Outline of Record.

NBE 070 – Citizenship for Immigrants

- Updated Course Outline of Record using the new template.
- Added Student Learning Outcomes (SLO's)
- Added Correspondence and Distance Education modalities.

NBE 099 – Life Skills Math

- Updated Course Outline of Record using the new template.
- Added Student Learning Outcomes (SLO's)
- Added current textbook.

RDG 084 – Beginning Reading with Laboratory

- Pre-requisite of RDG 082 removed and replaced with "Placement" as RDG 082 will be placed on Inactive Status.

RDG 094 – Beginning Reading

- Pre-requisite of RDG 082 removed and replaced with "Placement" as RDG 082 will be placed on Inactive Status.

REVISED DEGREES/CERTIFICATES

Personal Finance: Certificate of Career Preparation

Revision: Wording for Program Learning Outcome was revised.

Certificate of Career Preparation
Personal Finance

Course	Title	Units
BUS 103	Personal Finance	3
BUS 105	Business Mathematics	3
MAN 205	Investments	3

Upon successful completion of the Personal Finance Certificate of Career Preparation program students will have:

- Demonstrated an awareness of ways to think about solving financial issues as applied to household decision making and to areas of income tax and estate planning, retirement, investments, portfolio and risk management.

REVISED DEGREES/CERTIFICATES (continued)

ADS Specialist I Certificate of Career Preparation:

- Change ADS 104 course title to match Course Outline of Record

ADS Specialist II Certificate of Career Preparation:

- Change ADS 105 course title to match Course Outline of Record

ADS Certificate of Achievement:

- Change ADS 104 & ADS 105 course titles to match Course Outlines of Record
- Add ADS 151 to replace repeating of ADS 150 and removing the * notation of repeatability

PALO VERDE COLLEGE

2015-2016

CERTIFICATE IN ALCOHOL & DRUG STUDIES

To acquire a Certificate of Achievement or Skills Set Certificates, it is necessary to complete the required courses with a "C" or better.

ADS CERTIFICATE OF ACHIEVEMENT: 36 Units

Course #	Code	Course Titles	Units
ADS	107	Group & Family Processes	3
ADS	150	Practicum for Alcohol and Drug Studies I	3
ADS	151	Practicum for Alcohol and Drug Studies II	3
PSY	101	General Psychology	3
		Choose a minimum of 3 courses from the list below	
ADS	101◆	Introduction to Addiction Studies	3
ADS	102◆	Pharmacology & Physiological Effects of Addiction	3
ADS	103	Case Management and Documentation	3
ADS	104	Addiction Prevention Education & Outreach/Referral	3
		Choose a minimum of 3 courses from the list below	
ADS	105	Co-occurring Disorders and Chemical Dependency	3
ADS	108	Codependency and Family Systems	3
ADS	109	Substance Abuse in Special Populations	3
PSY	220◆	Counseling and Interviewing	3
		Choose a minimum of 2 courses from the list below	
PSY	110◆	Personal and Social Adjustment I	3
PSY	201◆	Lifespan Development	3
PSY	210◆	Abnormal Psychology	3
SOC	101◆	Introduction to Sociology	3
		Total Required	36

ADS SPECIALIST I CERTIFICATE OF CAREER PREPARATION: 15 Units

Course #	Code	Course Titles	Units
ADS	101◆	Introduction to Addiction Studies	3
ADS	103	Case Management and Documentation	3
ADS	104	Addiction Prevention Education and Outreach/Referral	3
PSY	220◆	Counseling and Interviewing	3
ELEC		Choose three (3) units from below:	
ADS	107	Group and Family Processes	3
ADS	108	Codependency and Family Systems	3
ADS	109	Substance Abuse in Special Populations	3
		Total Required	15

ADS SPECIALIST II CERTIFICATE OF CAREER PREPARATION: 15 Units

Course #	Code	Course Titles	Units
ADS	101◆	Introduction to Addiction Studies	3
ADS	102◆	Pharmacology and Physiological Effects of Addiction	3
ADS	105	Co-occurring Disorders and Chemical Dependency	3
PSY	220◆	Counseling and Interviewing	3
ELEC		Choose three (3) units from below:	
ADS	108	Codependency and Family Systems	3
PSY	210◆	Abnormal Psychology	3
ADS	109	Substance Abuse in Special Populations	3
		Total Required	15

NAME_____ADDRESS_____

PHONE_____DATE OF BIRTH_____STUDENT ID#_____

Requirements completed (DATE)_____COUNSELOR SIGNATURE_____

AA Option B: Areas of Emphasis:

- Program reviewed and Areas of Emphasis updated.
  (Due to size, document added separately at the end of this document.)

NEW DEGREES/CERTIFICATES

Non-Credit English As A Second Language Certificate of Completion

PALO VERDE COLLEGE
2015-2016

CERTIFICATE OF COMPLETION
NON-CREDIT ENGLISH AS A SECOND LANGUAGE

The noncredit ESL program is tuition free and dedicated to the teaching of non-native speakers of English to enable them to have the language skills necessary to achieve a variety of social, academic, and vocational goals.

Course Code	Course Number	Course Title	Units
ABE	090	ESL Entry Level I	0
ABE	081	ESL Entry Level II	0
NBE	016	Supplemental Skills for Non-Credit ESL	0
		Total required	0

NAME_____ADDRESS_____

PHONE_____DATE OF BIRTH_____STUDENT ID#_____

DATE_____COUNSELING NOTES:_____

_____

_____

Requirements completed (DATE)_____COUNSELOR SIGNATURE_____

COURSES TO BE PLACED ON INACTIVE STATUS

FST 101 FST 105 FST 109 FST 111 FST 122 FST 131 FST 134
FST 140 FST 211 FST 215 FST 227 FST 228 HEA 130 HEA 132
MAT 224

COURSES TO BE DELETED

None.