# 2013-14 CALENDAR
## MEMORANDUM OF UNDERSTANDING

### PALO VERDE COMMUNITY COLLEGE DISTRICT

**AND**

### CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, PALO VERDE COLLEGE CHAPTER 180

This Memorandum of Understanding between the Palo Verde Community College District ("District") and the California School Employees Association and its Palo Verde College Chapter 180 ("Association") (collectively "Parties") is entered into with respect to the following:

The Agreement set forth in this document is based on a good faith bargaining effort between both parties.

The intent of this MOU is to accept the 2013-14 College Calendar as attached with the following inclusions applicable to Classified Employees:

- The highlighted blue dates refer to those dates that may be negotiated as mandated floating holidays;
- To clarify the start and ending dates for those employees on the 9/80 Flexible Work Schedule, the start and ending dates are included in the calendar description (August and January);
- To clarify work weeks which necessitate conforming to the standard 5 day/8hour/day work week for the fair and equal calculation of vacation or other time off, the calendar has been shaded light green;
- To designate ahead of time the days the College will intentionally close, resulting in the mandated use of vacation, PN, or accrued comp time, and to give employees adequate notice to save vacation, PN, or accrued comp time for use on these days, the notation "MV" [Mandated Vacation] has been included for those days that the College will be closed [Monday, December 23rd; Friday, January 3rd; and Spring Break, March 17, 18, and 19]
- Submittal of the 2013-14 College Calendar allows for timely notification of intended college closures, the planned time off as vacation, PN, or accrued comp time and the elimination of last minute calendar negotiations.

**SIGNATURES:**

**Palo Verde Community College District Administrator:**

_____ _____

Signature: Interim Superintendent/President Date

**PVC – CSEA/CCA**

_____ _____

Signature: CSEA President Date