PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES One College Drive in Blythe – CL 101

Tuesday, March 22, 2011

4:30 p.m.

Meeting 11-03

<u>AGENDA</u>

I. OPENING OF MEETING

- 1. Call to Order
- 2. Flag Salute
- 3. Action Item

<u>Resolution 11-03 D-07</u> – APPOINTMENT OF STUDENT TRUSTEE (QUIST)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the recommendation from the Associated Student Government and appoints Jeneane Quist as Student Trustee for the remainder of the Academic year 2010-2011.

It was moved by			, and seconded by (approved) (tabled until) (denied)				
Resolu	ition 11-03 D-0	7 be:	(approved)	(tabled until) (denied).		
Studer Arnesc Burton			Edmond Gonzales Lewis		Rodriguez Thomas		
Motion	carried/lost; A	Aye No	Abstain	Absent	t		
4. 5.	Oath of Office Roll Call	for new Stude	ent Trustee, Jen	eane Quist			
	Ed Gonzales, PresidentMillie Rodriguez, Vice PresidentJerry Lewis, Clerk of the BoardTed Arneson, TrusteeSam Burton, TrusteeLincoln Edmond, TrusteeGeorge Thomas, TrusteeJeneane Quist, Student Trustee						
	Geri Butler, Vi Diana Rodrigu	uez, Vice Presi	ent/President of Administrative dent of Student nt of Instructiona	Services			

6. Approval of the Minutes of the Regular Meeting of February 15, 2011.

7. Approval of the Agenda for this meeting.

II. PUBLIC NOTICE/HEARING

Open the Public Hearing on the following items (copies of proposals loose in Board folders or at meeting).

1. Initial Proposal from CSEA, Chapter 180, to negotiate reopener agreement to the 2010-2012 Collective Bargaining Agreement for the 2011-2012 fiscal year.

Take comments then close hearing after discussion.

III. ITEMS FOR DISCUSSION IN CLOSED SESSION

(AT BEGINNING OF MEETING)

1. Public Employee Performance Evaluation – 2 Academic Administrators.

IV. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

V. REPORTS

- 1. Associated Student Government
- 2. Academic Senate
- 3. CSEA, Chapter 180
- 4. CCA/CTA
- 5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
- 6. Board of Trustees Comments and Discussion

VI. INFORMATION ITEMS

- 1. Redistricting(Mandatory by March 1, 2012)-Handout from to CEOCCC January 1, 2011 (shown loose in Board folders).
- Out-of-state travel request for Melinda Walnoha and Linda Pratt to travel to National Harbor, Maryland to attend the DUG (Datatel Users Group) Conference from March 5 – 10, 2011.
- 3. Out-of-state travel request for Derek Copple to travel to IHS (Indian Health Services) in Parker, AZ on April 18-20, 25-27, May 2-4. 9-11, 16-18, 23-25, 30-31, 2011, for clinicals for the Fast Track VN program.
- 4. Inland Valley Trustees and CEO Association notice of March meeting Agenda, Minutes and Treasurers Report 2011 (*shown loose in Board folders*).
- 5. The Bylaws and Constitution of the Associated Student Government of Palo Verde College amended September 21, 2010 (*shown loose in Board folders*).

VII. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 11-03 A-11 – CURRICULUM APPROVED AT MARCH MEETING

BE IT RESOLVED that the actions of the Curriculum Committee at meeting held on March 17, 2011, new and revised courses in various curriculum areas (presented at meeting).

Resolution 11-03 A-12 – K-12 ENROLLMENTS – SPRING 2011

BE IT RESOLVED that K-12 students, completing approved college enrollment process, as shown in Reference A-12, be approved to attend classes at Palo Verde College for Spring 2011. Administration is recommending approval subject to space availability in classes.

B. Business

Resolution 11-03 B-18 - CHANGE ORDERS FOR PHASE IV

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees ratifies the Superintendent/President's authorization of the following change order for Phase IV (Fine & Performing Arts Complex) as listed below and shown in Reference B-18.

<u>Change order #35</u>	<u>Change order #37</u>	<u>Change order #38</u>
\$7,154.00	\$7,394.77	\$1,557.98
<u>Change order #40</u>	<u>Change order #43</u>	<u>Change order#44</u>
\$6,936.11	\$2,923.07	\$1,936.86

Change order #45 \$1,389.00

<u>Resolution 11-03 B-19</u> – REGISTER OF WARRANTS AND FINANCIAL REPORT FOR FEBRUARY 2011

BE IT RESOLVED that the Register of Warrants and Financial Report for February 28, 2011 be approved (*shown loose in Board folders*).

<u>Resolution 11-03 B-20</u> – MEMORANDUM OF UNDERSTANDING (CERRITOS COLLEGE FOUNDATION)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with Cerritos College Foundation. PVC will partner with Cerritos to apply for a Gates Next Generation Learning Challenges Grant. The grant will focus on first year general education curriculum utilizing open source resources as shown in Reference B-20.

Resolution 11-03 B-21 – CONSULTANT AGREEMENT (KAFELA)

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Kathy Kafela, of Fontana, CA, to provide consulting services with the TRiO Grant Organization and Federal Reporting, in the amount of \$60.00 per hour and not to exceed \$1,000.00 plus expenses.

C. Personnel

(Classified Personnel)

<u>Resolution 11-03 C-12</u> – PROMOTION OF SCHEDULING/CUSTOMER SERVICE CLERK TO INSTRUCTIONAL SERVICES SECRETARY

BE IT RESOLVED that Laura Garcia be promoted from Scheduling/Customer Service Clerk to Instructional Services Secretary in the Instructional Services Office. As a full-time, 12 month, 8 hours per day, 40 hours per week, CSEA classified position, with salary placement on the Classified Salary Schedule of Row 4, Step 5, and effective February 28, 2011.

(Student Personnel)

<u>Resolution 11-03 C-13</u> - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2011

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-14, be approved for the Spring Semester of 2011.

VII. CONSENT RESOLUTIONS (continued)

D. Miscellaneous

Resolution 11-03 D-08 - OPERATING ASG CLUB FOR 2011-2012

BE IT RESOLVED, that the following Associated Student Government (ASG) club have completed the proper filing process in accordance with Board Policy and they are conducting activities in the 2011-2012 academic year: Palo Verde College Basketball Club.

(Blanket Motion)

It was moved by Consent Resolutions I	be: (appr	, and seconded by (approved) (tabled until) (denied).			(denied).	, that
Student Advisory Arneson Burton		Edmoi Gonza Lewis			Rodriguez Thomas	
Motion carried/lost; A	ye No	<i>,</i>	Abstain	Absent_		

VIII. ACTION ITEMS

A. Instruction

<u>Resolution 11-03 A-13</u> – PROGRAM REVIEW APPROVAL (ADMINISTRATIVE SERVICES)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Administrative Services (shown loose in Board folders).

It was moved by, and seconded by Resolution 11-03 A-13 be: (approved) (tabled until						, tha		
Resolution 11-03 A	-13 be:	(approved)	(tabled unti	I	_)	(denied).		
Student Advisory Arneson Burton		Edmo Gonza Lewis	ales	-	Rodr Thon	iguez nas		
Motion carried/lost;	Aye	No	Abstain	Absent_				
Resolution 11-03 A		GRAM REV RATIONS)		AL (MAII	NTEN	ANCE AN	D	
BE IT RESOLVED presented this even	that the PV	CCD Board						
It was moved by			, and seconde	d by			, that	
It was moved by Resolution 11-03 A·	-14 be:	(approved)	(tabled unti	I	_)	(denied).	_,	
Student Advisory Arneson Burton		Edmo Gonza Lewis	ales	-	Rodr Thon	iguez nas		
Motion carried/lost;	Aye	No	Abstain	Absent_				

VIII. ACTION ITEMS (continued)

<u>Resolution 11-03 A-15</u> – PROGRAM REVIEW APPROVAL (INFORMATION TECHNOLOGY)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Information Technology (*shown loose in Board folders*).

It was moved by Resolution 11-03 A-15 be: (appr		(approved)	and seconde (tabled unti		_)	(denied).	, that
Student Advisory Arneson Burton		Edmor Gonza Lewis		-	Rodr Thon	iguez nas	
Motion carried/lost;	Aye	No A	Abstain	Absent			

B. Business

Resolution 11-03 B-22 – RETAINER AGREEMENT WITH RAMIREZ, ALPERS AND NITKA

BE IT RESOLVED that the PVCCD Board of Trustees approves the Superintendent/President Retainer Agreement with Ramirez, Alpers and Nitka (the Firm) for the purposes of preparing an investigative report as shown in Reference B-22.

It was moved by Resolution 11-03 B-22	2 be: (appro		conded by d until)	(denied).	, that
Student Advisory Arneson Burton		Edmond Gonzales Lewis		Rodr Thon	iguez nas	
Motion carried/lost; A	ye No	Abstain	Absent			

<u>Resolution 11-03 B-23</u> – AGREEMENT WITH COLLEGE BRAIN TRUST AND MC CALLUM GROUP

BE IT RESOLVED that the PVCCD Board of Trustees approves the Superintendent/President Agreement with the College Brain Trust and McCallum Group for the purposes of assisting with reorganizing staff in the Superintendent/President's office as shown in Reference B-23.

It was moved by	, and seconded by	, that
Resolution 11-03 B-23 be: (approve	ed) (tabled until) (denied).	
Arneson Go	Imond Rodriguez onzales Thomas wis _ Abstain Absent	

<u>Resolution 11-03 B-24</u> – RESOLUTION AUTHORIZING BORROWING FUNDS FOR FISCAL YEAR 2011-2012

BE IT RESOLVED that the PVCCD Board of Trustees approves the resolution (shown loose in Board folders), authorizing and approving the borrowing of funds and the issuance and sale of a 2011-2012 Tax and Revenue Anticipation Note therefore and participation in the Community College League of California Tax and Revenue Anticipation Notes Program.

It was moved by		and seconded by			, that
Resolution 11-03 B-24 be:	(approved)	(tabled until)	(denied).	
Student Advisory Arneson Burton Motion carried/lost; Aye	Edmon Gonzal Lewis _ No A		Tho	riguez mas	

C. Personnel

(Academic Administrative Personnel)

Resolution 11-03 C-14 – SUPERINTENDENT/PRESIDENT'S EVALUATION FOR 2010-2011 AND CONTRACT EFFECTIVE 04/01/2011 THROUGH 6/30/2014

BE IT RESOLVED, that the Board of Trustees has concluded their evaluation of the Superintendent/President's performance for the first half of the 2010-2011 year and awards the Superintendent/President's a new contract effective April 1, 2011, through June 30, 2014 (*shown loose in board folders*). The base salary by 3% for the new contract will be \$158,674.00 retroactive active to July 1, 2010 and to permit participation in the current SERP anytime during the duration of the contract.

It was moved by Resolution 11-03 C-14 be:	, and seconded by (approved) (tabled until) (denied).					
Student Advisory Arneson Burton	Edmond Rodriguez Gonzales Thomas Lewis					
Motion carried/lost; Aye	No Abstain Absent					

Resolution 11-03 C-15 - APPROVAL OF ADMINISTRATIVE CONTRACTS

BE IT RESOLVED that the Board of Trustees concluded their evaluations of the Vice Presidents of Administrative Services, Instructional Services and Student Services. The Board approves new contracts for the Vice Presidents of Administrative Service, Instructional Services and Student Services, with terms of three years commencing on July 1, 2011, and terminating on the 30th day of June, 2014. The base salaries for the new contracts shall be on the appropriate row and column of the "Academic Administrators" Salary Schedule.

It was moved by		, and seconded by				
Resolution 11-03 C-15 be:		(approved)	(tabled until) (denied).	
Student Advisory Arneson Burton		Edmor Gonza Lewis		-	Rodriguez Thomas	
Motion carried/lost;	Aye	No A	Abstain	Absent		

<u>Resolution 11-03 C-16</u> – JOB DESCRIPTION TITLE CHANGE TO DEAN OF DISTANCE LEARNING FROM ASSOCIATE DEAN OF DISTANCE LEARNING

BE IT RESOLVED that the Palo Verde community College District approves the job description title change as shown in Reference C-17 and renews the Dean of Distance Learning new contract on July 1, 2011 and terminating on the 30th day of June 2014.

It was moved by		, and seconded by				
Resolution 11-03 C-16 be:		(approved) (tabled until			<u>)</u> (den	ied).
Student Advisory Arneson Burton		Edmon Gonzal Lewis		-	Rodriguez Thomas	<u> </u>
Motion carried/lost;	Aye	No A	bstain	Absent		

<u>Resolution 11-03 C-17</u> – JOB DESCRIPTION TITLE CHANGE TO DEAN OF 7CAREER, TECHNICAL AND CONTINUING EDUCATION FROM ASSOCIATE DEAN, CAREER, TECHNICAL AND CONTINUING EDUCATION

BE IT RESOLVED that the Palo Verde community College District approves the job description title change as shown in Reference C-18 and renews the Dean of Career, Technical and Continuing Education new contract on July 1, 2011 and terminating on the 30th day of June 2014.

It was moved by		, and seconded by				
Resolution 11-03 C-17 be:		(approved) (tabled		d until) (denied)		
Student Advisory Arneson Burton		Edmon Gonzal Lewis			Rodriguez Thomas	
Motion carried/lost; A	ye	No A	bstain	Absent		

(CONFIDENTIAL/CLASSIFIED MANAGEMENT)

<u>Resolution 11-03 C-18</u> – RESIGNATION OF COORDINATOR/EDUCATIONAL TECHNOLOGIST

BE TI RESOLVED that the Superintendent/President has accepted a resignation notice dated March 11, 2011 from Larry Turner, Coordinator/Educational Technologist, effective, March 11, 2011.

It was moved by Resolution 11-03 C-18 be:		, and seconded by (approved) (tabled until))	, (denied).	, that
Student Advisory Arneson Burton		Edmon Gonzal Lewis	d	 - -	Rodi Thor	riguez	
Motion carried/lost;	Aye	No A	bstain	Absent		_	

<u>Resolution 11-03 C-19</u> – REVISED/RECLASSIFIED JOB DESCRIPTION FOR STUDENT SERVICES TECHNICIAN I

BE IT RESOLVED that the Board of Trustees approves the revised job description, as shown in Reference C-19, for a Student Services Technician I from the Scheduling/Customer Service Clerk, a CSEA classified position, full-time, 12 months, 40 hours per week, reclassified from a class 3 to a class 5 of the Classified Salary Schedule.

It was moved by Resolution 11-03 C-19 be:	, and seconded by (approved) (tabled until) (denied)		
Student Advisory Arneson Burton	Edmond Rodriguez Gonzales Thomas Lewis	_	
Motion carried/lost; Aye	No Abstain Absent		
	D. Miscellaneous		
	DY SESSION FOR APRIL 12, 2011 Idy Session for April 12, 2011, is canceled.		
It was moved by	, and seconded by	, that	

	, and coconded b	, that
Resolution 11-03 D-09 be:	(approved) (tabled unti	l) (denied).
Student Advisory Arneson Burton	Edmond Gonzales Lewis	Rodriguez Thomas
Motion carried/lost; Aye	No Abstain	Absent

VIII. ACTION ITEMS (continued)

Resolution 11-03 D-10 - CLASSIFIED EMPLOYEES WEEK (May 15-21, 2011)

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees hereby approves the following resolution:

WHEREAS, classified professionals provide valuable services to the institution and students of the Palo Verde Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Palo Verde Community College District's students; and

WHEREAS, CLASSIFIED PROFESSIONALS EMPLOYED BY THE Palo Verde Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Palo Verde Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to quality education in the state of California and in the Palo Verde Community College District and declares the week of May 15-21, 2011, as Classified School Employees Week in the Palo Verde Community District.

It was moved by		, and seconded by			, that
Resolution 11-03 D-10	be: (app	roved) (table	ed until	_) (denie	ed).
	、 · · ·	, ,			,
Student Advisory		Edmond		Rodriguez	
Arneson		Gonzales		Thomas	
Burton		Lewis			
Motion carried/lost; Ay	eNo_	Abstain	Absent		

<u>Resolution 11-03 D-11</u> – PALO VERDE COMMUNITY COLLEGE DONATION OF VEHICLE TO COLORADO RIVER FAIR

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees authorize the Superintendent/President to donate the 1990 Ford truck to the Colorado River Fair.

It was moved by Resolution 11-03 D-	11 be:	, and (approved)	l seconded by (tabled until		(denied).	, that
Student Advisory Arneson Burton		Edmon Gonzal Lewis			Rodriguez Thomas	
Motion carried/lost;	Aye	No A	bstain	Absent_		

VIII. ACTION ITEMS (continued)

Resolution 11-03 D-12 – CCCT BOARD ELECTION 2011

BE IT RESOLVED that the Official Ballot for the CCCT (California Community College Trustees) Board Election for 2011, be submitted as follows (see candidate information and ballot loose in Board folders).

(There are eight three-year vacancies on the board)

1 2 3 4	/ /	
It was moved by Resolution 11-03 D-12 be:	, and seconded by (approved) (tabled until) (denied).	, that
Student Advisory Arneson Burton	Edmond Rodriguez Gonzales Thomas Lewis	
Motion carried/lost; Aye	_ No Abstain Absent	

IX. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

XII. ADJOURNMENT

The next Regular Meeting will be held on April 26, 2011, in Needles.